

MUNISIPALITEIT
VAN
PRINS ALBERT



MUNICIPALITY
OF
PRINCE ALBERT

Rig alle korrespondensie aan:
DIE MUNISIPALE BESTUURDER
Privaatsak X53, Prins Albert, 6930

E-Pos / E-Mail: scm@pamun.gov.za

Address all correspondence to:
THE MUNICIPAL MANAGER
Private Bag X53, Prince Albert, 6930

Tel: 023-541 1320, Fax: 023-541 1321

NOTICE 136/2022

**ADDENDUM - FORMAL WRITTEN PRICE QUOTATION (RFQ) –
PRINCE ALBERT MUNICIPALITY**

The Prince Albert Municipality would like to inform all prospective bidders of the following amendments which relate to the below request for formal written quotation notice:

QUOTATION NUMBER	TENDER DESCRIPTION	ADVERTISING DATE	CLOSING DATE
RFQ 135 / 2022	SUPPLY AND DELIVERY REFUSE BAGS, FOR THE PRINCE ALBERT MUNICIPALITY.	05 JULY 2022	12 JULY 2022 @ 23h59

Formal written price quotations (RFQ) were invited for the supply and delivery of refuse bags, as advertised on the municipal website on 05 July 2022.

Bidders are requested to take note of the following amendments / document corrections with regards to the proposed delivery dates as per condition (2)(c) and (d) of the specifications:

- (2)(c) 250 bales - during February 2022 – **must be February 2023**
- (2)(d) 200 bales - during June 2022 – **must be June 2023**

The municipality would like to apologise for any inconvenience caused.

For more information, please contact the Supply Chain Management Division at 023 541 1668 or via email (scm@pamun.gov.za).

MR. ALDRICK HENDRICKS
Acting Municipal Manager
07 July 2022

This notice has been uploaded on the municipality's website under notice **ADD01/Q135/2022**.
Please acknowledge receipt of this notice below and attach to pricing schedule.

NAME OF BIDDER:

SIGNATURE:

DATE:

PRINCE ALBERT MUNICIPALITY



TENDER SPECIFICATIONS – TENDER 73 OF 2022

SUPPLY AND DELIVERY OF COMPUTER EQUIPMENT, SOFTWARE AND ACCESSORIES, FOR THE PRINCE ALBERT MUNICIPALITY.

1. INTRODUCTION

Prince Albert Municipality hereby invites tenders from suitably qualified and experienced service providers for the supply and delivery of computer equipment and software. The successful service provider must provide for the following:

- a) Laptops
- b) Desktop Computers and monitors
- c) Computer software and accessories

2. GENERAL CONDITIONS

- a) Bidders must include a catalogue of the products they quoted for.
- b) Bidders must quote on all the items as specified on the bill of quantities. Bidders who do not comply, will be regarded as non-responsive.
- c) Should bidders be unable to comply with the minimum requirements as per the technical specifications and provide an alternative option, the alternative option must be provided for in the catalogue.
- d) Delivery must occur **within 4-6 weeks** after an official purchase order has been received. Delivery to be made to the following address:
Prince Albert Municipality (Finance Division)
23 Church Street, Prince Albert, 6930
- e) Bidders must communicate (in writing) to the Project Manager in advance should a delay in delivery be experienced.

3. TECHNICAL SPECIFICATIONS

a) The following is a list of the required items as provided for in the bill of quantities:

NR	ITEM PARTICULARS – MINIMUM SPECIFICATIONS	COMPLY YES / NO	ALTERNATIVE SPECIFICATION
1	LAPTOPS		
1.1.	HP 14s i5 1135G7 Storage Laptop (preferred brand) or equivalent approved brand) <ul style="list-style-type: none"> - Windows 10 Pro - 14-Inch Full HD Display - 8GB RAM & 256GB SSD Storage - Intel Core i5 1135G7 Processor - Intel Iris Xe Graphics - Anti-glare panel - Thin and portable - Must provide carry-in warranty 		
1.2	Dell (preferred brand) or equivalent approved brand <ul style="list-style-type: none"> - A three-year next-business-day on-site warranty (valid in Prince Albert) must be provided. - i5 Processor (Generation 9 or higher) - 8GB RAM - 256GB Solid State Hard drive - 15" display 		
1.3	Apple MacBook Air (preferred brand) or equivalent approved brand <ul style="list-style-type: none"> - 256GB SSD - Colour: Space Grey - Apple M1 Pro chip - 10-core CPU with 6 performance cores and 2 efficiency cores. - 16-core GPU. 16-core Neural Engine. - 200GB/s memory bandwidth <p><u>Keyboard</u></p> <ul style="list-style-type: none"> - Magic Keyboard with Numeric Keypad - Lightning to USB Cable - <p><u>Dongle</u></p> <ul style="list-style-type: none"> - USB-C Digital AV Multiport Adapter 		

2	DESKTOPS		
2.1	Generic Desktop Computer		
2.1.1	Intel Core i5		
2.1.2	8GB DDR RAM		
2.1.3	120GB or larger solid-state drive		
2.1.4	Must be delivered pre-installed with Windows 10 Pro on the SSD drive.		
2.1.5	1-Year Carry-in warranty		
2.1.6	Wired keyboard (with numeric keypad) and wired mouse		
2.1.7	1TB HDD SATA DVD		
2.1.8	25" Ultra-Wide IPS LED LCD Monitor, 21:9, 2560x1080, 5ms Response Time, 1000: Contrast Ratio, 2xHDMI		
2.1.9	DVD ROM / Writer		
3	SOFTWARE		
3.1	Microsoft Office 2021 Home and Business Edition - FPP - Operating System Requirements: Windows 10		
3.2	Microsoft Office 2021 Home and Student - Microsoft support included for first 60 days at no extra cost - Compatible with Windows 11/10, or macOS		

CONTACT PERSON (SPECIFICATION-AND TECHNICAL ENQUIRIES):

Mr. David-Leigh Willemse (Manager: Expenditure and SCM)

Office: 023 541 1036

Cell: 082 895 9261

Email: willemsed@pamun.gov.za

PRICING SCHEDULE

PRICING INSTRUCTIONS:

1. The document must be completed in non-erasable black ink.
2. NO correction fluid/tape may be used.
3. In the event of a mistake having been made, it shall be crossed out in ink and accompanied by an initial at each and every alteration.
4. The bidder must indicate whether he/she/the entity is a registered VAT Vendor or not.
5. In the case of the bidder not being a registered VAT Vendor, both columns (amount/rate excluding AND including VAT) must reflect the same amount.

	INDICATE WITH AN "X"									
Are you/ Is the firm a registered VAT Vendor?	YES					NO				
If "YES", please provide VAT Number										

I / We _____

(full name of Bidder) the undersigned in my capacity as _____

of the firm _____

hereby offer to Prince Albert Municipality to render the services as described, in accordance with the specification and conditions of contract to the entire satisfaction of the Prince Albert Municipality and subject to the conditions of tender, for the amounts indicated hereunder:

PRICING SCHEDULE

Item	DESCRIPTION	UNIT PRICE (EXCL. VAT)	QTY	TOTAL PRICE (EXCL. VAT)
1.1	HP 14s i5 1135G7 Storage Laptop		7	
1.2	Dell Laptop i5 Processor (Generation 9 or higher), 8GB RAM, 256GB Solid State Hard drive and 15" display		7	
1.3	Apple MacBook Air (Apple M1 Pro chip, 10- core CPU with 6 performance cores and 2 efficiency cores, 16-core GPU. 16-core Neural Engine & 200GB/s memory bandwidth (Keyboard and Dongle included)		1	
2.1	Generic Desktop Computer <ul style="list-style-type: none"> - Intel Core i5 - 8GB DDR RAM - 120GB or larger solid-state drive - Must be delivered pre-installed with Windows 10 Pro on the SSD drive - 1-Year Carry-in warranty - Wired keyboard (with numeric keypad) and wired mouse 1TB HDD SATA - DVD ROM / Writer 		4	
2.4	25" Ultra-Wide IPS LED LCD Monitor		6	
3.1	Microsoft Office 2021 Home and Business Edition <ul style="list-style-type: none"> - Full Packaged Product - OS requirements: Windows 10 		13	
3.2	Microsoft Office 2021 Home and Student <ul style="list-style-type: none"> - Microsoft support included for first 60 days at no extra cost - Compatible with Windows 11/10, or macOS 		7	
SUBTOTAL				
VAT @ 15%				
GRAND TOTAL (Carried forward to tender cover page)				