

Prince Albert municipal area, covering an area of 8 153 km², incorporates the towns and surrounding farm areas of Klaarstroom, Prince Albert, Prince Albert Road and Leeu Gamka and requires a suitably qualified and experienced person to lead the Financial Department of the Municipality as Director Financial Services. The successful applicant will be committed to the achievement of Prince Albert's mission statement and strategic objectives.



**NOTICE 203/2023
DIRECTOR: FINANCIAL SERVICES
WC052-1.2**

Remuneration: (Negotiable between R 852 108,00 – R 1 041 465,00 pa) + Rural Allowance of 4% of the Total Annual Remuneration Package

All-inclusive package of a Category 1 Municipality as prescribed in the Upper Limits of Total Remuneration Packages Payable to Municipal Managers and Managers directly accountable to Municipal Managers – published in Government Gazette no 48789 14 June 2023.

The successful candidate will manage the financial services of the municipality (budgeting, income, expenditure, activity-based costing, supply chain management and asset management) through the establishment, implementation and maintenance of a financial management strategy which achieves the Integrated Development Plan (IDP) objectives for the Prince Albert Municipality.

In order to meet the needs of the Prince Albert Municipality, the successful applicant will conform to the following requirements:

REQUIREMENTS

- At least a Bachelor degree in the fields of Accounting, Finance or Economics OR a relevant qualification registered on the National Qualifications Framework at a NQF level 7
- Minimum of 5 (five) years relevant experience at middle management level (at least reported to a senior manager)
- Compliance with the National Treasury Regulations on the Required Minimum Competency Level in Unit Standards for Chief Financial Officers or the ability to acquire it within 18 months from employment date.
- Sound knowledge of and exposure to local government operations and municipal financial management.
- Solid knowledge and understanding of the relevant policies and legislation and a good understanding of institutional governance systems and performance management.
- In-depth knowledge of local government legislation and the statutory requirements pertaining to the post.
- A high degree of aptitude for strategic/operational planning and management, decision-making, leadership, innovation and motivation.
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000.
- Excellent management and computer skills.
- Excellent facilitation and communication skills in at least two of the three official languages of the Western Cape.
- South African citizenship.
- A valid Code B driver's license.

COMPETENCIES

The following competencies, as described in Government Notice No 21, Government Gazette No 37245 of 2014, are essential:

<p><i>Leadership: Strategic direction and Leadership</i></p> <ul style="list-style-type: none"> • People Management • Programme and Project Management • Financial Management • Change Leadership • Governance Leadership 	<p><i>Core Competencies: Moral Competence</i></p> <ul style="list-style-type: none"> • Planning and Organizing • Analysis and Innovation • Knowledge and Information Management • Communication • Results and quality focus.
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KEY PERFORMANCE AREAS

- Develop, implement and manage strategic goals, policies and procedures in alignment to the municipality's strategic objectives.
- Effectively manage financial services (budgeting, income, expenditure, activity-based costing, supply chain management) through the establishment, implementation and maintenance of a financial management strategy.
- Effectively and efficiently manage the Directorate.
- Liaise and interact with individuals, role-players and agencies at senior level in all three spheres of government.
- Assist and support the Accounting Officer with the roles and responsibilities delegated to the Chief Financial Officer.
- As CFO, ensure municipal financial viability through management and monitoring of all income and expenditure of the Municipality, safeguarding all assets, discharging the Municipality's liabilities as well as proper and diligent compliance with the Municipal Financial Management Act and other prescripts.

Please note:

1. Appointment will be made according to the Council's Employment Equity Plan, which ensures representation of designated groups in the Municipality.
2. The post is a permanent position.
3. It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verification will be done on his/her qualifications, criminal and credit records. The candidate will be required to disclose all financial interests.
4. All applications must be submitted with a **detailed CV, certified copies of highest qualification, ID document and driver's license**, the names of three references from current and previous employers (**including their e-mail addresses**) and a **fully completed official application form (Annexure C)**, as available from the municipal website or the Human Resources Department, to be couriered to **Prince Albert Municipality, 33 Church Street, Prince Albert, 6930**. Administrative enquiries may be directed to Abridon Sass at tel no: 023 541 1036.
5. **ONLY** hard-copy applications will be considered. **No** electronic or faxed applications will be accepted.
6. Please be informed that no applications will be accepted on the following dates:
25 December 2023 – 1 January 2024 (as a result of public holidays and closure of Municipal offices).
7. Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 56 of the Municipal Systems Act. The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers.
8. The municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provided to us is true, up to date and correct.

Closing Date: Friday 26 January 2024 at 12:00

Short listed applicants will be informed of the outcome of the selection process on completion thereof.

The Council reserves the right not to make an appointment.

Applicants that are not contacted within 90 days from date of closing should consider their application to have been unsuccessful.



ALDRICK HENDRICKS
MUNICIPAL MANAGER
DATE: 14 DEC 2023