

## PRINCE ALBERT MUNICIPALITY

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organization.



### NOTICE 237/2020

## VACANCY: CHIEF FINANCIAL OFFICER 5 YEAR CONTRACT POSITION

**SALARY PER ANNUM: R 815 063.00 (minimum) R 905 626.00 (midpoint) R 996 188.00 (maximum)**

**PLUS**

**Remote Allowance: 4% of Total Annual Remuneration Package.**

The total remuneration package and remote allowance is negotiable based on academic qualifications, relevant experience and appropriate skills. The successful candidate will effectively manage the financial services of the municipality (budgeting, income, expenditure, activity-based costing, supply chain management and asset management) through the establishment, implementation and maintenance of a financial management strategy which achieves the Integrated Development Plan (IDP) objectives for the Municipality.

### Requirements:

- At least a Bachelor degree in the fields of Accounting, Finance or Economics OR a relevant qualification registered on the National Qualifications Framework at NQF level 7 with a minimum of 360 credits
- Minimum of 5 (five) years relevant experience at middle management level (at least reported to a section 56 manager)
- Compliance with the National Treasury Regulations on the Required Minimum Competency Level in Unit Standards for Chief Financial Officers
- Sound knowledge of and exposure to local government operations and municipal financial management
- Solid knowledge and understanding of the relevant policies and legislation and a good understanding of institutional governance systems and performance management
- In-depth knowledge of local government legislation and the statutory requirements pertaining to the post
- A high degree of aptitude for strategic/operational planning and management, decision-making, leadership, innovation and motivation
- Good knowledge of supply chain management regulations and the Preferential Procurement policy Framework Act, 2000
- Excellent management and computer skills
- Excellent facilitation and communication skills in at least two of the three official languages of the Western Cape;
- South African citizenship
- A valid Code B driver's license.

### Competencies:

The competencies as described in Government Notice No 21, Government Gazette No 37245 of 2014 and amended by Government Notice 1146, Government Gazette No 41996 of 2018 are essential and include among others, the following: Leadership: Strategic direction and Leadership • People Management • Programme and Project Management • Financial Management • Change Leadership • Governance Leadership • Core Managerial and Occupational Competencies: Moral Competence • Planning and Organising • Analysis and Innovation • Knowledge and Information Management • Communication • Results and quality focus. Key Performance Areas: • Develop, implement and manage strategic goals, policies and procedures in alignment to the municipality's strategic- and IDP objectives • Effectively manage financial services (budgeting, income, expenditure, activity-based costing, supply chain management, asset management) through the establishment, implementation and maintenance of a financial management strategy • Effectively and efficiently manage the Directorate • Liaise and interact with individuals, role-players and agencies at senior level in all three spheres of government • Assist and support the Accounting Officer with the roles and responsibilities delegated to the Chief Financial Officer • Ensure municipal financial viability through management and monitoring of all income and expenditure of the Municipality, safeguarding all assets, discharging the Municipality's liabilities as well as proper and diligent

compliance with the Municipal Financial Management Act and other legal and best practise-prescripts.

**Please note:** \* **The contract will be for a period of 5 years.** \* It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. \* Verification will be done on qualifications, criminal and credit records. \* The candidate will be required to disclose all financial interests. \* All applications must be submitted with a detailed CV, certified copies of qualifications, ID document and driver's license, the names of three references from current- and previous employers (including their e-mail addresses) and a fully completed official application form, as available from the municipal website or the Human Resources Department, to be couriered/hand delivered to: Debby Mooneys, Human Resources, 23 Church Street Private Bag X53 PRINCE ALBERT, 6930 (**clearly marked : Application – CFO position**).

**6. CLOSING DATE: Tuesday 15 December 2020** \* All enquiries may be directed to Debby Mooneys, Human Resources Section, at telephone – 023 5411036. \* **ONLY hard-copy applications will be considered. NO electronic or faxed applications will be accepted.** \* Original qualification certificates must be produced at interviews or on request. \* Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 56 of the Municipal Systems Act. \* The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers. \* Prince Albert Municipality is an equal opportunity employer. \* The Municipality reserves the right not to make an appointment. \* Canvassing with councillors is an offence and will result in the disqualification of an application. \* If no feedback is received within two (2) months of the closing date, please consider your application as unsuccessful.

**CLOSING DATE: TUESDAY 15 DECEMBER 2020**

**QUERIES: DEBBY MOONEYS – [debbiem@pamun.gov.za](mailto:debbiem@pamun.gov.za), Tel . 023-5411 036/014**

<p>PRINCE ALBERT MUNICIPALITY PRIVATE BAG X53 PRINCE ALBERT 6930</p> <p>TEL. NR: 023 – 5411320/036/014 FAX NR 023 – 5411321 E-MAIL ADDRESS: <a href="mailto:debbiem@pamun.gov.za">debbiem@pamun.gov.za</a> WEB ADDRESS: <a href="http://www.pamun.gov.za">www.pamun.gov.za</a></p>		 <hr/> <p><b>A VORSTER</b> <b>MUNICIPAL MANAGER</b></p> <p>16 November 2020</p>
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