

MUNISIPALITEIT  
VAN  
PRINS ALBERT



MUNICIPALITY  
OF  
PRINCE ALBERT

Rig alle korrespondensie aan:  
DIE MUNISIPALE BESTUURDER  
Privaatsak X53, Prins Albert, 6930

Address all correspondence to:  
THE MUNICIPAL MANAGER  
Private Bag X53, Prince Albert, 6930

E-Pos / E-Mail: rekords@pamun.gov.za

Tel: 023-541 1320, Fax: 023-541 1321

---

**EXTRACT FROM MINUTES OF A SPECIAL COUNCIL MEETING HELD ON MONDAY 31  
MARCH 2025 AT 10H00 IN THE MUNICIPAL COUNCIL CHAMBERS, PRINCE ALBERT:**

**Proposal:** for the approval of the Draft Budget for 2025/2026 financial year: L K Jaquet, S D Koonthea, M D Jaftha, N A Claassen.

**Counter-proposal:** not for the approval of the Draft Budget for 2025/2026 financial year: Councillors A J Mackay, E Maans, K H C Baadjies.

By the majority of votes, the following resolution is taken by the Council, by show of hands and placement on record;

**RESOLUTION 44/2025**

Proposed by the majority of votes (Councillors L K Jaquet, S D Koonthea, N A Claassen, M D Jaftha);

1. The Council of Prince Albert Local Municipality, acting in terms of section 16(2) of the Municipal Finance Management Act, (Act 56 of 2003) accepted the budget as tabled by the Mayor:
  - 1.1. The Draft budget of the municipality for the financial year 2025/26 and the multi-year and single-year capital appropriations as set out in the following approves:
    - 1.1.1. Budgeted Financial Performance (revenue and expenditure by standard classification) (MBRR Table A2).
    - 1.1.2. Budgeted Financial Performance (revenue and expenditure by municipal vote) as contained (MBRR Table A3).
    - 1.1.3. Budgeted Financial Performance (revenue by source and expenditure by type) as contained (MBRR Table A4); and
    - 1.1.4. Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source as contained in (MBRR Table A5).

- 1.2. The financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are tabled as set out in the following:
  - 1.2.1. Budgeted Financial Position as contained in (MBRR Table A6).
  - 1.2.2. Budgeted Cash Flows as contained in (MBRR Table A7).
  - 1.2.3. Cash backed reserves and accumulated surplus reconciliation as contained in Table (MBRR Table A8).
  - 1.2.4. Asset management as contained in (MBRR Table A9) as well as Annexure "E"; and
  - 1.2.5. Basic service delivery measurement as contained in (MBRR Table A10).
2. The Council of Prince Albert Local Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves with effect from 1 July 2025; the tariffs for property rates, the tariffs for electricity, the tariffs for the supply of water, the tariffs for sanitation services, the tariffs for solid waste services be approved.
3. The Council of Prince Albert Local Municipality, acting in terms of 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves with effect from 1 July 2025 the tariffs and fees for other services inclusive of all miscellaneous tariffs be approved.
4. To give proper effect to the municipality's annual budget, the Council of Prince Albert Local Municipality tables:
  - 4.1. That cash backing be implemented through the utilisation of a portion of the realisable accumulated surplus that may be realised as at the end of the financial year to ensure that all capital reserves and provisions, unspent conditional grants are cash backed as required in terms of the municipality's funding and reserves policy as prescribed by Section 8 of the Municipal Budget and Reporting Regulations.
5. The following budget related policies be approved;
  1. Budget Policy
  2. Credit Control and Debt Collection procedures/policies.
  3. Asset Management Policy
  4. Indigent and Subsidy Policy
  5. Property Rates Policy
  6. Supply Chain Management Policy
  7. Grants in Aid Policy
  8. Borrowing Policy
  9. Virement Policy

10. Tariff Policy
  11. Cash Management and Investment Policy
  12. Unauthorised, Fruitless and Wasteful Expenditure Policy
  13. Funding and Reserves Policy
  14. Travelling and Subsistence Policy
  15. Overtime Policy
  16. Prince Albert Municipality Preferential Procurement Policy
  17. Prince Albert Municipality Relocation Policy
  18. Essential User Car Allowance Scheme
  19. Draft Vehicle Allowance Perk Scheme
  20. Acting Allowance and Additional Responsibility Policy
6. Notes the Service Level Standards.
  7. Notes the Report on the Cost Reflective Study.
  8. That the necessary amendments to all relevant by-laws be affected to give effect to the amendments to the policies listed in recommendation 5 above.
  9. That the council of Prince Albert Municipality, acting in terms of Section 25 of the Local Government Municipal Systems Act, (Act 32 of 2000) approves with effect from 1 July 2025, the amendment of the 2024 - 2027 Integrated Development Plan.
  10. That the Draft Service Delivery and Budget Implementation Plan for the 2025/26 financial year be noted.
  11. That the detailed capital program per project, department and funding source be approved.
  12. That the procurement plan per project be approved.
  13. That the Unauthorised, Irregular, Fruitless and Wasteful Reduction plan be noted by council.
  14. That following the public participation process, all feedback received will be considered and incorporated where appropriate into the final budget documentation to be presented to Council for approval before the commencement of the 2025/26 financial year.
  15. That the Municipal Manager ensures all legal requirements regarding public participation in the budget process are met, including appropriate advertising, public meetings, and collection of community input.

16. That following the public participation process, the final budget with any amendments will be presented to Council for approval before the commencement of the 2025/26 financial year.

A handwritten signature in black ink, appearing to read 'Adv T Giliomée', is written over a horizontal dotted line.

**ADV T GILIOMÉE**  
**Acting MUNICIPAL MANAGER**

**31. 03. 2025**