



PRINCE ALBERT MUNICIPALITY

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NOTICE 98/2024

INTENTION OF EXTENSION / AMENDMENT OF EXISTING CONTRACT

Notice in terms of Section 116(3) of the Municipal Finance Management Act (Act 56 of 2003) for the proposed amendment of an existing agreement.

Notice is hereby given in terms of Section 116 (3) (a) and (b) of the Municipal Finance Management Act (Act 56 of 2003) that it is the intention of the Prince Albert Municipality to extend the following existing contracts:

TENDER NUMBER	DESCRIPTION	NAME OF SERVICE PROVIDER	EXTENSION PERIOD
43 / 2021	SUPPLY, DELIVERY AND INSTALLATION OF AN ELECTRONIC RECORDS, DOCUMENT AND WORKFLOW SYSTEM FOR A CONTRACT PERIOD OF THREE (3) YEARS	Business Engineering (Pty) Ltd.	01 July 2024 until 31 August 2024
44 / 2021	PROVISION OF PROFESSIONAL SERVICES: MANAGING THE SHORT-TERM INSURANCE PORTFOLIO OF THE PRINCE ALBERT MUNICIPALITY FOR A CONTRACT PERIOD OF THREE (3) YEARS	Lateral Unison Insurance Brokers (Pty) Ltd.	01 July 2024 until 31 August 2024

Notice is hereby further given in terms of Section 21 and 21A of the Municipal Systems Act (Act 32 of 2000) that the local community and affected parties are invited to submit comments or representations on the proposed amendment of the contract. **Such comments or representations must be submitted by no later than the 26th of July 2024 at 14h00.**

Copies of the explanatory documents, contract and information statement will be available for inspection during office hours (from 07h30 to 16h00, Monday to Thursday and 07h30 to 15h30 on Fridays) at the following locations:

- Prince Albert Library, Church Street, Prince Albert, 6930
- Leeu-Gamka Library, Gompou Street, Leeu-Gamka, 6950

- Klaarstroom Library, Bloekom Street, Klaarstroom, 6932
- Administration Offices, Church Street, Prince Albert, 6930
- Financial Services Offices (Thusong Centre), Adderley Street, Prince Albert, 6930

Comments or representations must be submitted in a sealed envelope clearly endorsed with "SECTION 116(3) COMMENTS TENDER 43/2021 & 44/2021 and can be hand delivered to the following physical address:

- **Municipal Finance Building (Thusong Centre) Adderley Street, Prince Albert, 6930**

Alternatively, electronic submissions (email) with the subject line "SECTION 116(3) COMMENTS TENDER 43/2021 & 44/2021 **must** be sent to BOTH of the following addresses:

1. scm@pamun.gov.za
2. rekords@pamun.gov.za

No faxed comments will be considered.

People who have physical disability or unable to write but need to participate in the process may present themselves during office hours at the offices of the Prince Albert Municipality (Finance Division, Thusong Centre, Adderley Street) where a staff member will assist them to transcribe the relevant comments or representations.

Office hours are as follow:

Monday to Thursday: 07h30 to 12h30, 13h00 to 16h00

Fridays: 07h30 to 12h30, 13h00 to 15h30

For any information about the contract expansion, please contact the Manager for Expenditure and Supply Chain Management (Mr. David-Leigh Willemse) via email at willemsed@pamun.gov.za or per telephone number (023 541 1668).

ALDRICK HENDRICKS

Municipal Manager

19 July 2024